

**MINUTES
KING WILLIAM COUNTY
BOARD OF SUPERVISORS
MEETING OF JULY 22, 2013**

At a reconvened meeting of the Board of Supervisors of King William County, Virginia, held on the 22nd day of July, 2013, beginning at 6:00 p.m. in the Conference Room of the County Administration Building, order was called with the following present:

O. O. Williams, Vice-Chairman
C. T. Redd III
T. S. Stone

RE: CLOSED MEETING

Motion was made by C. T. Redd III, to convene in a Closed Meeting in accordance with § 2.2-3711(A)(1), of the Code of Virginia, to consider a personnel matter involving the performance of the County Administrator. The motion was seconded by T. S. Stone, with the following roll call vote:

Those members voting:

C. T. Redd III	Aye
T. S. Stone	Aye
O. O. Williams	Aye

Board members Travis J. Moskalski and Stephen K. Greenwood joined the meeting at 6:05 p.m.

After completing the Closed Meeting Chairman Moskalski reconvened the meeting in open session.

Chairman Moskalski called for a motion and roll call vote certifying the closed session.

On motion of C. T. Redd III, seconded by O. O. Williams, the following resolution was adopted:

STANDING RESOLUTION -1 (SR-1)

**A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF
INFORMATION ACT REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712(D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED, that the King William County Board of Supervisors this the 22nd day of July, 2013, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

Those members voting:

T. S. Stone	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
S. K. Greenwood	Aye
T. J. Moskalski	Aye

RE: REVIEW OF MEETING AGENDA

Chairman, T. J. Moskalski called the Board of Supervisors regular business meeting to order at 7:00 p.m., in the Conference Room of the County Administration Building, and agenda changes were discussed.

There was general discussion of the meeting agenda items.

The Board recessed and moved to the Board Meeting Room of the County Administration Building to continue the meeting.

Chairman Moskalski called the meeting back to order at 7:30 p.m.

RE: APPROVAL OF MEETING AGENDA

On motion by T. S. Stone, seconded by O. O. Williams, with the following roll call vote, the Board adopted the agenda for this meeting as presented by the County Administrator with the following changes: under item 8 – Consent Agenda item 8d – Resolution #13-34 – Financial & Management Services Department – Financial Specialist Employee was moved under Administrative Matters and now becomes item 12b for discussion, item 8e – Authorize Staff to prepare a Resolution of Appreciation to be presented at the August Board of Supervisors meeting recognizing Alice Washington for her years of serving the Board of Zoning Appeals was added; under

item 9 – Presentations to the Board item 9c(ii) – King William Volunteer Fire Department and Rescue Squad, Inc. – Rodney Inge, President was removed; under item 10 – Old Business item 10a – Tabled Resolution #13-22 – Appointment of one member to the Economic Development Authority was removed, and under 10b – Tabled Resolution #13-25 – Appointments to the Recreation Commission – appointment of one member of Election District #1 was removed; and under item 12 – Administrative Matters item 12a - Reassessment Update was added.

Those members voting:

O. O. Williams	Aye
C. T. Redd III	Aye
S. K. Greenwood	Aye
T. S. Stone	Aye
T. J. Moskalski	Aye

RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF 3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC HEARING MATTERS

The Chairman opened the First Public Comment Period.

1. Curtis Mason, resident of King William County representing Mattaponi Rescue Squad, asked the Board to consider appropriating the \$5,000 they cut from the FY13 budget submitted by his department. He stressed his organization could really use the funds that were cut.

There being no other persons to appear before the Board the Chairman closed the First Public Comment Period.

RE: CONSENT AGENDA

On motion by O. O. Williams, seconded by T. S. Stone, with the following roll call vote, the Board approved the following items on its Consent Agenda:

- a. Minutes of the Regular Meeting of June 24, 2013.
- b. Claims against the County for the month of July, 2013, in the amount of \$1,886,758.15 as follows:

(1) General Fund Warrants #78023, 78025, 78027, 78028 and 78030-78031 in the amount of \$61,281.64; ACH Direct Payments #3783, 3785-3786 in the amount of \$9,001.52 for June, 2013. General Fund Warrants #78032-78128 in the amount of \$649,810.08; ACH Direct Payments #3790-3897 in the amount of

\$777,753.04; Direct Deposits #18271-18370 in the amount of \$178,407.60; and Electronic Tax Payment in the amount of \$71,942.24 for July, 2013.

(2) For informational purposes, Social Services expenditures for the month of June, 2013, Warrants #309733-309751 in the amount of \$24,365.52; ACH Direct Payments #931-950 in the amount of \$10,572.62; Direct Deposits #3014-3037 in the amount of \$31,157.27; and Electronic Tax Payment in the amount of \$12,324.74.

(3) For informational purposes, Comprehensive Services Act Fund expenditures for the month of June, 2013, Warrants #78009-78022, 78024, 78026 and 78029 in the amount of \$54,332.05; and ACH Direct Payments #3684 and 3787 in the amount of \$5,518.17.

(4) Tax Refunds for the month of July, 2013 in the amount of \$291.66.

c. Authorization for advertisement of Public Hearing to occur during the Board of Supervisors Regular Business Meeting of August 26, 2013, to consider proposed Ordinance #13-04 – Proposed Amendment to King William County Code – Section 70-103 “Policies” – Deleting 70-103(B)(1)(c) to address elderly and disabled tax relief.

d. Resolution #13-34 – Virginia Peninsulas Public Service Authority (VPPSA) Service Agreement for Drop Off Recycling Services.

e. Authorization for County Staff to prepare a resolution of appreciation recognizing Alice Washington for her years of service she served on the Board of Zoning Appeals.

Those members voting:

C. T. Redd III	Aye
S. K. Greenwood	Aye
T. S. Stone	Aye
O. O. Williams	Aye
T. J. Moskalski	Aye

RE: PRESENTATIONS TO THE BOARD

a. VDOT Update – Joyce McGowan, Assistant Residency Administrator – Update on Transportation Bill – Ms. McGowan gave highlights on how the Governor’s transportation bill affects the six year plan, primary and secondary roads, and VDOT

maintenance services. She said some of the statewide highlights included in the bill is the six-year improvement program allocates \$11.1 billion statewide for highways and bridges, which is a \$2.1 billion increase, and more than doubles the 14-county Fredericksburg District's program. The plan also targets the highest and most critical transportation priorities such as \$3 billion for pavement reconstruction and rehabilitation statewide; bridge funding doubles to \$2.2 billion statewide. She said new to the priorities in pavement include a large investment to upgrade pavement, especially on secondary roads. The priorities for bridges include investing in the aging and structurally deficient bridges. She stated while the six-year program does not provide funding to expand maintenance services, VDOT wants to make a concentrated effort to achieve improvements; it is hoped that by adding more funding to investments this should reduce the needs in services to allow for more emphasis to be placed on services.

Continuing Ms. McGowan explained the local highlights in the transportation bill include the pavement of 3.60 miles of secondary paving this season totaling \$473,222.00; and 6.56 miles of secondary route paving proposed in the near future totaling \$805,712.00. She said the construction highlights include Route 600 West River Road turn lane addition at the Route 360 west intersection; Route 604 Dabney's Mill Road; Route 600 Bridge over Herring Creek; Route 631 Marl Hill unpaved Road; Route 613 Dunluce Road; and in the Town of West Point Route 1003 Chelsea Road unpaved road.

Mr. Redd asked for clarification that the two roads scheduled for construction in the Town of West Point are Chelsea and Prospect Road.

Ms. McGowan confirmed the two roads scheduled for construction in the Town are Chelsea and Prospect.

Mr. Greenwood commented on the new LED lights that were recently installed at the Route 360 interchange, in Aylett, and the removal of the concrete abutment. He asked when mowing will resume on the primary roads in King William.

Ms. McGowan stated primary roads in King William were mowed in May, or early June, with the intent to have everything cut by July 4th but the contractor was not available. She said in order to stay on the cycle to have everything cut by Labor Day,

contractors in the residency, including King William, have a start date of August 5th. She explained due to all of the rain we have had and other projects she expects secondary mowing to begin in early August. She said the goal is to cut primary and secondary roads again in October, for a total of three cuts this year.

Mr. Williams asked for clarification that the Route 604 Dabneys Mill Road project is on schedule and for a completion date.

Ms. McGowan said the Dabneys Mill Road project is on schedule and should be complete at the end of November.

Mr. Williams asked why striping has been done on Route 30 if paving is going to be done soon.

Ms. McGowan explained that Route 30 from West Point to VFW Road and Route 30 above Route 360 north are built in a schedule for repaving as soon as funding becomes available. Since there is no way to determine when funding will become available they follow the plan in place and moved forward with the striping. She said there is a good chance the paving project will be advertised and funded for some time in the fall of this year.

Ms. Stone asked for clarification if secondary paving will begin prior to Route 30 being paved and if funding for secondary paving comes from a different funding source.

Ms. McGowan explained the maintenance fund provides funds for all paving projects and is not affected by the transportation bill. She said several schedules are being worked on and will be advertised soon for some additional secondary paving projects.

Mr. Redd asked when ditches in the Town of West Point in the area of Euclid and Camellia will be attended to. He added that mosquitos are becoming a problem.

Ms. McGowan stated ditches in the Town are in the plan to be addressed in the next 30 days.

Ms. McGowan added that all dirt roads in King William have been treated in the last week or so with calcium chloride to keep down dust. She also added that on Route 30, from Route 360 going north to Caroline County, a sign contractor will be upgrading signs in this area. She stated for the rest of the county they have a day

lighting initiative going on where vines and brush are being removed in and around guardrails for better visibility.

Mr. Williams asked for a copy of the ratings of the roads in King William.

Ms. McGowan stated she would provide him with a copy of the ratings.

Chairman Moskalski stated he is glad the transportation bill is having a positive effect in this area and we were not forgotten about entirely in favor of Northern Virginia and the Hampton Roads area, even though those are certainly issues.

b. Middle Peninsula R.A.C.E. Program – Funding Request – Danielle Robinson, Regional Program Planner – Ms. Robinson appeared before the Board with a request for support in a computer-based GED testing center for Middle Peninsula residents. She explained the current pen and paper test is being phased out at the end of 2013. In preparation for 2014 testing is available now via computer-based testing at selected sites in Virginia, the two nearest sites to the Middle Peninsula are in Richmond and Norfolk. She said the goal is to limit travel to 30 miles one way for testers in the counties of Essex, Gloucester, King & Queen, King William, Mathews, Middlesex, and the Town of West Point. She explained the cost of the testing is paid by the learners at a minimal cost.

Continuing Ms. Robinson explained the EVB building located on Route 360 is an ideal location for a testing center to serve the residents of King William, King & Queen and lower Essex counties. Mr. Carroll Lee Walker owns the EVB building and is willing to rent space at this location to R.A.C.E. to establish the testing center; monthly rent is \$500. The building will be shared with Cornerstone personnel who occupy 60% of the space. She stated King & Queen County has agreed to support the program but is contingent only if King William agrees to support. She stated the cost to King William County for funding the program is \$4,800 for one year; cost includes rent, utilities and high speed internet service.

Board members had several questions about the funding and operation of the program. Additional information about the R.A.C.E organization was requested from Ms. Robinson; she agreed to supply. After a lengthy discussion between the Board members and Ms. Robinson the consensus of the Board was to consider this request during next month's meeting.

c. Fire/Emergency Medical Services Options – The County Administrator noted that Mr. Rodney Inge expressed his regrets he was unable to attend the meeting this evening due to the passing of his grandmother. Continuing Mr. Funkhouser stated the original intention was to have a two part presentation tonight, the first part covering some issues the County is facing with some options. The second part of the presentation was to have King William Fire Department be present to have a more at length conversation with the Board; this will have to be deferred. He advised the Board some information relating to this subject is included in their meeting packet; conversations will continue throughout August and September. He asked the Board to consider any suggestions or options they want explored; he can follow up with them individually.

i. King William County Emergency Services Department Paramedic/Firefighter Employees & Volunteers – Travis Lindsey, Emergency Management Coordinator – Mr. Lindsey gave a presentation on hiring career staff for the fire and rescue system in King William County. He gave background information on the current fire and rescue stations that operate in the County and what districts are covered by each. He stated King William also has a mutual aid relationship with two agencies located in King and Queen County; Walkerton Community Fire Association and Mattaponi Volunteer Rescue Squad.

Mr. Lindsey said over the last ten years a dramatic increase in call volume has been seen; in 2002 county fire and rescue agencies responded to just under 400 calls for service; and in 2012 the agencies responded to just short of 1,600 calls. He said during this same time we have experienced a decline in members and rosters at the volunteer fire and rescue squads in the County. He further stated King William is not alone in this trend it is regional, statewide and nationwide. He said there are a number of reasons for this decline such as the increase in training requirements and the slower economy requires many volunteers to work more hours at their full time job, leaving less time to volunteer. He stated these combined factors create conditions where agencies miss calls for a lack of staffing. He explained two things happen when an agency misses a response; the first and most important thing is the 911 caller who has an emergency waits longer for help. The second thing that happens is another agency

has to take resources out of their district and into another department's district to provide service; leaving an assigned district uncovered.

Mr. Lindsey explained one way to alleviate the missed response problem King William has been having is to hire career staff. He stated the proposal is for two career staff positions that will be crossed trained as fire fighters and paramedics; supplementing with crossed trained part time positions. One station will be staffed Monday through Friday, 6:00 a.m. until 6:00 p.m.; with a primary responsibility of staffing an ambulance. Career staff will be trained fire fighters as well and will be capable of fighting fires and handling other emergencies such as hazardous material incidents.

Continuing Mr. Lindsey stated there may be a feeling among volunteers in the current fire and rescue system that career staff is an attempt to force them out; he stressed this is by no means that. He explained career staff will be able to respond to calls during week days when most volunteers are out of the County and unavailable due to work or other obligations. He said career staff will work as a multiplier whenever volunteers are available. He said many people that volunteer in fire and rescue consider making it a career; career staff can work as mentors and advisors to the volunteer members, helping them to develop their skills and be more marketable in the job market. Career staff can assist in routine daily activities such as checking equipment and cleaning the station; much of a volunteer's time consists of this type of activity rather than responding to calls.

Mr. Lindsey said the advantages to a career staff first and foremost is they will save lives. He said having an ALS ambulance in the County, Monday through Friday, twelve hours a day, when citizens call 911 they will receive the highest level of care and treatment, and rapid transport to the hospital to ensure they receive the most definitive care they can possibly have. Career staff will have an immediate positive impact on the health and safety of the citizens of King William County. This enhanced public safety will aid and attract businesses and residents to the County which will naturally lead to an increased tax base. He said not only will career staff save lives they will also save County tax payer's money through homeowners insurance. He explained the Insurance Services Organization (ISO) is a third party organization

which reports risks for fire departments nationwide; they classify risks from fire on a scale of ten to one; ten being no protection and one being the best protected communities that is possible. He said the current rating for King William County is class nine, if we were to hire career staff it would improve the rating to a class seven. He said based upon data available from the ISO a homeowner with a home valued at \$150,000 could save as much as \$572 a year on a homeowner's insurance premium as a result of the improvement in the class.

In summary Mr. Lindsey said career staff could augment and supplement the County's fire and rescue volunteers; they will not push volunteers out or supplant them, they will only act as a force multiplier. Career staff will save lives and enhance citizen's quality of life through improved health and safety, and save citizens money through better property protection and decreased homeowners insurance premiums.

Chairman Moskalski asked for clarification of the assurances on the insurance model presented; what is the information based on.

Mr. Lindsey stated there are no assurances, the ISO classifies risks on a rotating basis, he is not aware of when the next reassessment will be performed for King William; the criteria is defined for each classification. He said career staff is one of the things that move an area into a higher rating and will move King William into a class seven as set by ISO. He explained he has had conversations with staff at ISO to gather the data presented tonight.

Mr. Greenwood asked for clarification on what will keep volunteers from becoming career staff and also where career staff is hired from.

Mr. Lindsey said volunteers are more than welcome to apply for career positions. He noted once the volunteer is hired as career staff they can no longer volunteer.

Ms. Stone asked what assumption is used to ask for two part time positions and how many hours per week for the positions.

Mr. Lindsey stated roughly 24 hours per week for part time positions.

Ms. Stone asked if we have received any feedback from the stations in King William.

Mr. Lindsey stated this information was broached at the last chiefs committee meeting. The overall receptiveness has been very good and undoubtedly the officers understand the need.

Ms. Stone asked for clarification that King William County will follow guidelines from other localities that have implemented this type of coverage.

Mr. Lindsey said that is correct; Caroline, Hanover and New Kent counties have already gone through this process.

Mr. Williams asked who the specific individuals are that will do the hiring of the career staff.

Mr. Lindsey said he envisions a selection committee made up of County Staff as well as volunteers here in the County.

Mr. Funkhouser stated this is an introduction to this type of staffing, determination of a selection committee and other details will be decided by the Board at a later date; this is an ongoing discussion. The Board needs to define how they would like Staff to proceed at some point in the future; would you like to see more information on contractual, which was previously received, would you like more information on paid staff, or other options. The intent tonight was to present the paid staff option and then Mr. Inge would follow up with his membership. We are not at the stage of deciding on details. Action is going to have to be taken at some point if we want to guarantee coverage. We have been refused mutual aid and we don't want that to keep happening; it does not reflect well on the County or the staff that serves the volunteer departments.

Mr. Williams asked for the record that no one has been interviewed, hired, offered the job, and there is no agency ready to come in and do this for us.

Mr. Funkhouser said no.

Mr. Lindsey stated no sir, absolutely not; this is the very first stages of discussion with the Board.

Mr. Redd said he bets the rumor mill is going around.

Mr. Funkhouser said we have discussed many options, one option is providing 100% of the revenue to EMS providers; we can bite this off in small chunks, big chunks, however the Board would like to proceed. He said it is unfortunate Mr. Inge

was not able to attend, he has pointed out they need daytime assistance; he doesn't know how to provide that but options can be discussed. King William is going through what other localities are going through; we need to decide what will work best for King William.

Mr. Redd said one thing that was not presented is we are looking at a cost of about \$300,000.

Mr. Funkhouser said correct.

Mr. Redd stated this in addition to the funds that have already been appropriated. He said he voted to appropriate those funds originally based on the fact he wanted to give King William Fire and Rescue a chance to try and get their act together, try new leadership changes, and also for the citizens that are serviced by that department to step up to the plate and recognize there is a problem and donate time or money; obviously that has not happened either. He said the only way that he sees this will work is if we have fire and rescue districts. He said he has been talking about this for more than ten years and it is not fair to the 1st and 2nd Districts to pay this money out of the general fund to service another portion of the County. He said you cannot expect the citizens of the 1st and 2nd Districts to continue to fund this type of operation when the people in the service area don't support it. He said if you have fire districts, if you live in that district and your fire department needs \$500,000 to operate that district is going to pay, not everyone else in the County. He said if Mangohick can operate for \$200,000, then the citizens in the Mangohick fire district pays. The general fund rate is lowered by this because it is a separate deal; you cannot continue to take the funds out of the general fund because no one else wants to step up to the plate. He said unless we have fire districts he cannot support doing this. He said fire districts needs to be one of the options the Board looks at.

Ms. Stone said she feels we need to continue to move forward, there are a few options, whether it is fire districts or as we work on formulating the tax rate. She said in the past the County has always split the tax rate and called it the general fund and the education fund; and it doesn't necessarily need to be that way. She looks forward to hearing more about this option and feels we are going to have to move in this direction.

Mr. Moskalski stated he feels this is inevitable and has been discussed for quite a while. He does not see how the current model can be sustained, it is obviously not doing its job as it sits right now, he envisions it getting worse. He asked Mr. Lindsey for clarification if there is a point when some homes in the County could become uninsurable if service drops to a certain level.

Mr. Lindsey stated yes, currently the portions of the County outside of the 1st District coverage have an ISO rating of 9. He mentioned when the Board previously discussed the possibility of defunding King William Volunteer Fire Department that would have decreased that service area to an ISO rating of 10; which is no protection, this would have made it extremely difficult for homeowners in that area to obtain reasonable rates with an ISO rating of 10. He does not know if those homes would be uninsurable but the rates would be very high.

Mr. Moskalski said citizens may find it hard to swallow this outlay from the County, but when reality sinks in it would be realized pretty quickly this level of service is unsustainable, unacceptable and very detrimental to the health and welfare of the community; not only from physical health but financial health as well. He said something needs to be done and he also looks forward to hearing more about this. He said he is open to fire districts as well.

Mr. Williams asked for clarification of the home owner insurance statistics which should be based on the number of fire calls; information provided tonight is based on rescue calls, not fire calls.

Mr. Lindsey stated rescue provides the primary benefit for the citizens in terms of their health and safety. He said for every one fire call run in the County, there are about nine EMS calls run; the need for EMS far outweighs the need for fire. Homeowners insurance is based on the amount of damage to your home and fire is the greatest risk; ISO classifies risk based upon the quality with the fire department in that particular area.

Mr. Redd asked for a report on the number of missed fire calls.

Mr. Lindsey stated there were no missed fire calls. The ISO rating is based on a number of factors such as the quality of the fire department, level of training of the members, number of members, etc. He said having career staff on staff at the station

meets the criteria required by ISO, gives a better rating for King William County, and potential savings in home owner insurance rates.

RE: OLD BUSINESS

a. Resolution #13-25-R – Resolution of Appointment, King William County Recreation Commission – Two Citizen Members, Troy Simons of the 5th District and Stacy Lantz of the 5th District, Terms Expire June 30, 2013 – On motion by T. S. Stone, seconded by O. O. Williams, with the following roll call vote, Resolution #13-25-R – Resolution of Appointments to the King William County Recreation Commission was approved.

RESOLUTION #13-25-R
Resolution of Appointments
King William County
Recreation Commission

WHEREAS, the terms of two citizen members, one member election District 4, Troy Simons; and one member election District 5, Stacy M. Lantz, serving on the King William County Recreation Commission expired June 30, 2013; and

WHEREAS, Mr. Simons has expressed interest in reappointment to the Recreation Commission; and

WHEREAS, Ms. Lantz has expressed interest in reappointment to the Recreation Commission,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of King William County, Virginia, that Troy Simons; of the 4th District, and Stacy M. Lantz, of the 5th District are hereby appointed to serve as members of the King William County Recreation Commission, each for a term of three years, with said terms expiring June 30, 2016.

Adopted this 22nd day of July, 2013

Those members voting:

S. K. Greenwood	Aye
T. S. Stone	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
T. J. Moskalski	Aye

C. T. Redd III clarified the representative from election district one has not been recommended by the West Point Town Council and therefore election district one was removed from the resolution.

RE: NEW BUSINESS

a. Resolution #13-36 – Authorizing the County to Proceed with Application to and Coordination with VML/VACo Finance for the Issuance by the County of a Refunding Bond and the Execution and Delivery of Certain Documents Prepared in

Connection Therewith – The County Administrator explained Resolution #13-36 is a non-binding solicitation that will allow the County to continue working with the school board and VML/VACo finance to process our interest in refinancing this particular debt. He said essentially there are two options, refinance at a lower rate with the debt term as it exists or to slightly accelerate. Staff is asking for approval from the Board in order to move forward with an application; Staff will return to Board for action on any particular item.

Ms. Stone asked for clarification that the intent of Resolution #13-36 is to state that we intend to utilize the refinancing services of VML/VACo.

Mr. Bingham stated that is correct, VML/VACo approached the County with this refinance idea about two months ago. He explained this proposed refinance is not for the issue of new bonds, it is for the restructuring of current loans for better interest rates and to possibly pay off the debt sooner.

Ms. Stone asked if Davenport financial advisors have been in contact with the County on this proposed refinance.

Mr. Bingham stated this debt was not included in the Davenport study that was performed prior to him starting with the County. He said since VML/VACo issued the original debt this plan is unique to the debt structure they created. He stated the overall savings for the County is about \$3,000.00 and about \$6,000.00 for the Schools.

On motion by C. T. Redd III seconded by T. S. Stone, with the following roll call vote, Resolution #13-36 – The Board of County Supervisors of the County of King William, Virginia, authorizing the County to proceed with application to, and coordination with, VML/VACo finance for the issuance by the County of a refunding bond, and the execution and delivery of certain documents prepared in connection therewith, was approved.

RESOLUTION #13-36
THE BOARD OF COUNTY SUPERVISORS OF
THE COUNTY OF KING WILLIAM, VIRGINIA,
AUTHORIZING THE COUNTY TO PROCEED WITH APPLICATION TO,
AND COORDINATION WITH, VML/VACO FINANCE FOR
THE ISSUANCE BY THE COUNTY OF A REFUNDING BOND,
AND THE EXECUTION AND DELIVERY OF
CERTAIN DOCUMENTS PREPARED IN CONNECTION THEREWITH

WHEREAS, the County of King William, Virginia (the "County"), has determined that it is advisable and in the interest of the County to refund all or a portion of the outstanding principal amount of that certain indebtedness reflected by its Series 2005

Bond issued in 2005 (the "2005 Bond") and its Series 2006 Bond issued in 2006 (the "2006 Bonds" and, collectively with the 2005 Bond, the "Refunded Bonds"); and WHEREAS, the County intends to refund the Refunded Bonds by and through the issuance of a lease revenue refunding bond in an amount to be determined to accomplish such refunding; and

WHEREAS, the County Administrator has previously received advice and analysis by the Virginia Local Government Finance Corporation, a Virginia nonstock, nonprofit corporation, (serving as Program Administrator for VML/VACo Finance) indicating a net present value savings in excess of 3% to the County attributable to refunding the 2005 Bond and a net present value savings in excess of 3% to the County attributable to refunding the 2006 Bonds;

NOW, THEREFORE BE IT RESOLVED, the Board of Supervisors of King William County authorizes the following:

1. Application for Issuance of Bond. The Board of County Supervisors of the County (the "Board") hereby authorizes and directs the County Administrator to submit an application for the assistance of VML/VACo Finance in order to complete the issuance and sale of a loan revenue refunding bond of the County to refund all or a portion of the Refunded Bonds.

2. Authorization of Solicitation of Bond Purchase. The Board hereby authorizes VML/VACo Finance, after its review of the application and in coordination with the County Administrator, to solicit competitive bids for the refunding bond. In preparation of the solicitation, the Board authorizes and approves the County Administrator to work with Spotts Fain PC, as bond counsel. Consistent with the provisions set forth in Virginia Code § 15.2-2606, the County will not need to set a public hearing for the refunding bond issuance but will need to set a date for final approval and authorization of a sale of the bond after review of the bids received.

3. Non-binding Solicitation. The Board understands that the solicitation is non-binding and that the Board will have final approval prior to the issuance of any refunding bond, but the Board expresses its intent to utilize the services of the VML/VACo Finance program to complete the refunding.

4. Election to Apply Public Finance Act. Pursuant to Section 15.2-2601 of the Virginia Code, it is hereby elected to have the Public Finance Act apply to the bond exclusively and without regard to any charter or local act that might otherwise apply.

5. Other Actions. All other actions of officials of the County in conformity with the purposes and intent of this Resolution are ratified, approved and confirmed. The officials of the County are authorized and directed to execute and deliver on behalf of the County such application and other information, documents or certificates necessary or appropriate to carry out the transactions authorized by this Resolution, and all of the foregoing, previously done or performed by such officers of the County, are in all respects approved, ratified and confirmed.

6. Effective Date. This Resolution shall take effect immediately.

Adopted this 22nd day of July, 2013

Those members voting:

T. S. Stone	Aye
O. O. Williams	Aye
C. T. Redd III	Aye
S. K. Greenwood	Aye
T. J. Moskalski	Aye

**RE: ADMINISTRATIVE MATTERS – TRENTON L. FUNKHOUSER,
COUNTY ADMINISTRATOR**

a. Reassessment Update – The County Administrator stated the County advertised a Request for Proposals (RFP) and has reviewed the responses and is prepared to make a recommendation to the Board to award a contract for the reassessment at the August meeting.

Mr. Bingham stated Staff is currently in contract negotiations and discussing the perimeters of what the contract may look like.

The County Attorney stated there was only one RFP submitted.

Mr. Williams asked for clarification if more than one response is needed.

The County Attorney stated not if the RFP is properly advertised and as long as they meet the criteria.

Mr. Redd requested that the information on the reassessment company be submitted to Board members at least a couple of weeks before the August meeting for review. He suggested if this is not possible then the Board consider this matter at the September meeting.

Ms. Stone said she would like to see past and present references. She feels the Board needs a great deal of comfort if there is only one company responding.

The County Administrator stated the Commissioner of the Revenue participated in the process and has contacted references; this can be discussed at the appropriate time.

b. Resolution #13-34 – Financial & Management Services Department – Financial Specialist Employee – The County Administrator said the Board asked to remove this item from the Consent Agenda and his understanding is the Board may wish to discuss further; with the interest of explaining publicly what this change entails. He explained the initial memo presented to the Board essentially said in his opinion, in terms of staff organization, we need to reallocate some of the types of quantities of work that are needed to maintain some databases, products, and services to support the Commissioner of the Revenue (COR) office. He said this is also related to the need to provide other staff support in a more comprehensive manner; hiring less clerks and hiring more mid-level and upper level people. He stated we are committed to

support the COR office and currently provide a lot of 911 database support as it relates to property records; a working relationship that has existed for some time between the COR office and the Community Development office. He said the Town of West Point has, for some time, provided building and inspection services that would assist them with assessment work; the County has been doing this intermittently and needs to do more consistently.

Mr. Funkhouser said the COR office lost a staff member who performed a lot of clerical functions; he understands this was a very valuable employee. He stated this position was a \$19,000.00 a year position and he feels the County would be better served by having a more comprehensive person in the form of a second financial specialist within the Financial Services Management office. He said in brief this person can perform a lot of the grunt work that was performed by that clerical person, conscience of any confidentially issues, which are also handled quite frequently in the Financial Services office. He explained other duties that would be required of this position and how a more crossed trained person would benefit the County more. He reminded the Board there have been three requests from County offices for assistance in delinquencies; he feels we should not have to hire a part time person to help in each one of these offices. Continuing he explained some of the functions of the Financial Services office and said he feels the County would be better served with a more crossed trained higher level person to assist in the Finance office and COR office.

Ms. Stone said she requested this item be removed from the Consent Agenda for further discussion. She said several opportunities have been discussed such as the funding in the COR office was only sufficient for a part time clerical position, a shared position was looked at, and a full time position was also considered. She asked the Commissioner for her thoughts.

The Commissioner addressed the Board and stated her office deals with a lot of confidential information on a daily basis. She said memorandums have to be submitted to agencies that the confidential information retrieved is only used for commissioner of revenue purposes; she does not feel comfortable allowing someone access to this information if they do not report to her.

Ms. Stone asked if there are other services performed in her office, not confidential, that could be assigned to someone.

Ms. Pearson stated her office needs someone available to answer questions for citizens, which include phone calls and walk-ins, on complex issues. She stated the training for this position is extensive and the information needed to perform the job is complex. She also stated if the hired person does not report to her the Compensation Board funding would be lost.

Ms. Stone stated that funding from the Compensation Board is about \$6,000.00; if you take the part time dollars, they allow so few hours and the person would not be in the office for continuous service and will take just as long to train at a clerical level opposed to a technical level.

Ms. Pearson stated for a \$19,000.00 a year person she knows they are going to get a basic clerical type person.

Ms. Stone questioned if a clerical person will be able to answer complex questions.

Ms. Pearson said they were able to handle with the previous person for 14 years and that person was able to perform just about all of the functions of the office.

Ms. Stone stated this is unusual at that level of pay.

Mr. Moskalski stated the COR would be very hard pressed to find someone to perform the level work that was done by the previous employee at that salary. He agreed with Ms. Stone regarding how is the County maximizing our utility and how we are filling bodies in this office. He doesn't know that you could even find someone to do this type of work for that salary.

Ms. Pearson said we did it before. She continued to say all of her employees are sworn in when she takes office and it is a very big responsibility; she is responsible for their work.

Ms. Stone asked if the Commissioner could get comfortable with the employee job sharing. She said she envisions this person would crunch numbers, perform statistical analysis, work with reassessment and then during peak times answer phones and work the front desk. She also stated if an employee divulges confidential information it is grounds for termination. She feels this is an opportunity for the COR

office and the County to get some additional analytical resources and to work together to manage the reassessment process.

Ms. Pearson stated she performs all of the analytical spreadsheet type work in the COR office, as needed, and feels she cannot farm this out to someone who does not know what they are doing; there is a whole methodology that has to be used. She said her office has to present a united front when they get questions and they need to answer uniformly; she has to train her people to treat everybody the same. She said she has a hard time envisioning someone coming in off the street that she has not trained to work for her who represents her office and giving the same answers. She said she just wants to fill the position that has been vacated in her office and is more than willing to allow the person to work with the reassessment heavily.

Ms. Stone feels we cannot get there with that amount of funding.

Ms. Pearson stated we did it before and said her previous statements are her thoughts on the matter.

Mr. Williams said the appearance of this request is to grow the Finance Office. He is concerned about the additional cost to the budget.

The County Administrator said this request would be budgeting the incremental salary cost and additional funding for office supplies. He said he recognizes this is off cycle, he hopes the Board recognizes the tasks laid out and the discussions just had.

Chairman Moskalski feels this is a question of effectively deploying our resources and if the resistance is a conflict of personalities, and hopes the County Administrator and the Commissioner can sort this out in a professional manner. Otherwise, he said he doesn't see how filling a part time position for \$19,000.00 would get us what we had before, he feels we were very lucky and now that time has passed. Again, he said if we are going to bring someone in it should be someone with more technical ability.

Ms. Stone stated another point she made when she responded to this issue is she is curious to see how things go with the West Point tax negotiations and formulating the tax rate.

On motion by T. S. Stone, seconded by O. O. Williams, with the following roll call vote, Resolution #13-34 – Financial & Management Services Department – Financial Specialist Employee; was tabled.

Those members voting:

O. O. Williams	Aye
C. T. Redd III	Nay
S. K. Greenwood	Aye
T. S. Stone	Aye
T. J. Moskalski	Aye

RE: PUBLIC COMMENT PERIOD – SPEAKERS: ONE OPPORTUNITY OF 3 MINUTES PER INDIVIDUAL OR 5 MINUTES PER GROUP ON NON-PUBLIC HEARING MATTERS

The Chairman opened the Second Public Comment Period.

1. Donald M. Wagner, of the 4th District, thanked the Board for appointing him to the serve the Board of Zoning Appeals. He commented on the issue of fire and rescue in the County and mentioned this topic has been going on for a long time and needs to be resolved. He suggested the members of King William Volunteer Fire and Rescue pay a visit to the local businesses for support. He also spoke of the need for adult education and the GED program in King William County.

2. Herbert L. White, Jr., Chairman of the Board of Zoning Appeals, voiced he is disappointed he did not receive notification from County Staff of the newly appointed member to the BZA.

There being no other persons to appear before the Board the Chairman closed the Second Public Comment Period.

RE: BOARD OF SUPERVISORS COMMENTS

Chairman Moskalski opened the Board of Supervisors comment period.

All Board members thanked citizens for attending and participating in the monthly meetings.

Mr. William said he is aware that fire and rescue is a major issue in the County. He feels the community needs to get behind the volunteers and show their support. He said volunteers need to understand that working with the County is important. He also said he would like administration to reach out to the other departments to make

sure everybody is on board with what is going on and so they can offer help given their years of experience.

Chairman Moskalski said work continues between the County and King William Volunteer Fire and Rescue and other solutions that have not presented any easy answers to this point. He is confident that Staff is working hard and he is pleased with their efforts. He announced that he and his wife, Erin, are expecting their first child on December 7, 2013, and expressed their happiness.

RE: RECESS OF MEETING

The meeting was recessed at 9:30 p.m. The Board will reconvene in a joint meeting with West Point Town Council on July 31, 2013, at 7:00 p.m., to be held at the business center located at 621 Main Street West Point, VA.

COPY TESTE:

T. J. Moskalski, Chairman
Board of Supervisors

T. L. Funkhouser,
County Administrator
Clerk to the Board