

**APPROVED MINUTES
KING WILLIAM COUNTY BOARD OF SUPERVISORS
ORGANIZATIONAL AND WORK SESSION MEETING OF JANUARY 10, 2022**

An organizational and work session meeting of the Board of Supervisors of King William County, Virginia, was held on the 10th day of January 2022, beginning at 7:00 p.m. in the Board Meeting Room of the County Administration Building and via Zoom.

Agenda Item 1. CALL TO ORDER

Chairman Moskalski called the meeting to order.

Agenda Item 2. ROLL CALL

The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 3. REVIEW AND ADOPTION OF AMENDED MEETING AGENDA

Supervisor Garber moved for the adoption of the amended agenda for this meeting as presented; Supervisor Hodges seconded motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Agenda Item 4. ORGANIZATION OF THE BOARD OF SUPERVISORS FOR CALENDAR YEAR 2022

4.a. Election of Board Chairman

Supervisor Greenwood nominated Supervisor Moren for the position of Board Chairman. Supervisor Hodges seconded the motion. Supervisor Moren accepted the nomination. The Chairman called for any discussion.

Supervisor Garber made a motion to elect Supervisor Moren as Board Chairman. Supervisor Hodges seconded. The Chairman called for any discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Vice Chair	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 2nd District: Travis J. Moskalski – Chairman	Aye

Supervisor Moskalski recessed the meeting at 7:02pm.
 Chairman Moren called the meeting to order at 7:03pm

4.b. Election of Board Vice-Chairman

Supervisor Garber nominated Supervisor Hodges for the position of Board Vice-Chairman. Supervisor Greenwood seconded the motion. Supervisor Hodges accepted the nomination. Chairman Moren called for any discussion.

Supervisor Moskalski made a motion to elect Supervisor Hodges as Board Vice-Chairman. Supervisor Greenwood seconded. Chairman Moren called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

4.c. Adoption of Board of Supervisors By-Laws and Rules of Procedure for Calendar Year 2022

Supervisor Greenwood asked about the proposed change of requiring Public Comment and Public Hearing speakers to provide District of Residence rather than their address since people who live outside the County are also welcome to speak at these times. Supervisor Moskalski said people in that situation could simply state they live outside the County and noted that it doesn't happen often.

Supervisor Greenwood asked what the purpose was of the proposed change from "annual meeting" to "organizational meeting" throughout the document. County Administrator, Percy Ashcraft, said he believed it was a recommendation by the Deputy Clerk. The Deputy clerk proposed the change to address confusing language in Section 1-3.

Supervisor Moskalski made a motion to adopt the amended By-Laws as presented. Supervisor Garber seconded. Chairman Moren called for discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye

Supervisor, 2nd District: Travis J. Moskalski Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman Aye

4.d. Adoption of Board of Supervisors 2022 Meeting Calendar

Mr. Ashcraft asked if the Board had any objection to February 14th as a Work Session date since it was Valentine’s Day. The consensus of the Board was that the meeting should occur. Mr. Ashcraft said the Planning Commission would like to hold a joint meeting with the Board and the Economic Development Authority on that date to discuss the Comprehensive Plan and have Hill Studio bring an update. The general consensus of the Board was to hold that joint meeting on February 14th as long as the Hill Group was available.

Supervisor Moskalski made a motion to adopt the 2022 Meeting Calendar as presented with the possibility of a joint session being added to the February 14th agenda with the Planning Commission and Economic Development Authority. Vice Chair Hodges seconded. The Chairman called for discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair Aye
Supervisor, 4th District: C. Stewart Garber, Jr. Aye
Supervisor, 2nd District: Travis J. Moskalski Aye
Supervisor, 3rd District: Stephen K. Greenwood Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman Aye

4.e. Adoption of Fiscal Year 2023 Budget Schedule

Mr. Ashcraft said staff is recommending the addition of three additional evening Budget Work Sessions to take the place of the usual all-day Budget Session. Mr. Ashcraft said he feels it is more efficient to handle the budget in this manner.

Chairman Moren asked if staff were on schedule with the other milestones presented in the schedule. Mr. Ashcraft said yes, except for the Director of Financial Services presentation which was supposed to occur at this Work Session and has been cancelled due to illness.

Vice Chair Hodges asked what the latest time is the evening Work Sessions could last. Supervisor Moskalski said 11:00pm per the By-Laws.

Supervisor Moskalski expressed concern that the budget release date was after the publication date of the Public Hearing Notice. He said the budget should be ready for inspection by the public at the time the notice is given. In order to give proper notice of the Public Hearing scheduled for April 4th, the publication date must be March 23rd (due the County’s paper of record, The Tidewater Review, being published on Wednesdays). In order to facilitate this, the Budget Release date would have to be moved to March 14th.

Vice Chair Hodges asked if that would work for the School Board since their meeting is scheduled for March 8th. Mr. Ashcraft said staff will make it work.

Supervisor Garber made a motion to adopt the Fiscal Year 2023 Budget Schedule with one change – moving the Budget Release from March 28th to March 14th. Vice Chair Hodges seconded. The Chairman called for discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

4.f. Board Appointments to Boards & Commissions

Chairman Moren said he would like to see the appointments switched up. The consensus of the Board members was that everyone is happy working with the Boards & Commissions they are currently serving.

4.f.i. Resolution 22-01 – Appointment to Historic Preservation & Architectural Review Board (HPARB)

Supervisor Moskalski made a motion to approve Resolution 22-01 reappointing Vice Chair Hodges as the Board representative on the HPARB for a one-year term ending December 31, 2022. Supervisor Greenwood seconded. The Chairman called for discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-01 BOARD APPOINTMENT/REAPPOINTMENT TO THE HISTORIC PRESERVATION AND ARCHITECTURAL REVIEW BOARD (HPARB)

WHEREAS, William L. Hodges term as Board of Supervisors Representative on the Historic Preservation and Architectural Review Board (HPARB) expires December 31, 2021; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that William L. Hodges be reappointed as the Board of Supervisors Representative on the Historic Preservation and Architectural Review Board (HPARB) for a one-year term ending December 31, 2022.

DONE this 10th day of January, 2022.

4.f.ii. Resolution 22-02 – Appointment to Middle Peninsula Planning District Commission (MPPDC)

Supervisor Moskalski noted there are two Board appointees for this Commission which are currently him and Chairman Moren.

Supervisor Moskalski made a motion to approve Resolution 22-02R reappointing himself and Chairman Moren to the MPPDC for a one-year term ending December 31, 2022. Supervisor Garber seconded. The Chairman called for discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

RESOLUTION 22-02R
BOARD APPOINTMENT/REAPPOINTMENT TO THE
MIDDLE PENINSULA PLANNING DISTRICT COMMISSION (MPPDC)

WHEREAS, Edwin H. Moren, Jr. and Travis J. Moskalski's terms as Board of Supervisors Representatives on the Middle Peninsula Planning District Commission (MPPDC) expires December 31, 2021; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Edwin H. Moren, Jr. and Travis J. Moskalski be reappointed as the Board of Supervisors Representatives on the Middle Peninsula Planning District Commission (MPPDC) for one-year terms ending December 31, 2022.

DONE this 10th day of January, 2022.

4.f.iii. Resolution 22-03 – Appointment to Planning Commission

Supervisor Moskalski made a motion to approve Resolution 22-03 reappointing Supervisor Greenwood as the Board representative on the Planning Commission for a one-year term ending December 31, 2022. Vice Chair Hodges seconded. The Chairman called for discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye

Supervisor, 3rd District: Stephen K. Greenwood Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman Aye

**RESOLUTION 22-03
BOARD APPOINTMENT/REAPPOINTMENT TO THE
KING WILLIAM COUNTY PLANNING COMMISSION**

WHEREAS, Stephen K. Greenwood’s term as Board of Supervisors Representative on the King William County Planning Commission expires December 31, 2021; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Stephen K. Greenwood be reappointed as the Board of Supervisors Representative on the King William County Planning Commission for a one-year term ending December 31, 2022.

DONE this 10th day of January, 2022.

4.f.iv. Resolution 22-04 – Appointment to Recreation Commission

Supervisor Greenwood made a motion to approve Resolution 22-04 reappointing Supervisor Garber as the Board representative on the Recreation Commission for a one-year term ending December 31, 2022. Vice Chair Hodges seconded. The Chairman called for discussion. The members were polled:

Supervisor, 4th District: C. Stewart Garber, Jr. Aye
Supervisor, 2nd District: Travis J. Moskalski Aye
Supervisor, 3rd District: Stephen K. Greenwood Aye
Supervisor, 1st District: William L. Hodges – Vice Chair Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman Aye

**RESOLUTION 22-04
BOARD APPOINTMENT/REAPPOINTMENT TO THE
KING WILLIAM COUNTY RECREATION COMMISSION**

WHEREAS, C. Stewart Garber, Jr.’s term as Board of Supervisors Representative on the King William County Recreation Commission expires December 31, 2021; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that C. Stewart Garber, Jr. be reappointed as the Board of Supervisors Representative on the King William County Recreation Commission for a one-year term ending December 31, 2022.

DONE this 10th day of January, 2022.

4.f.v. Resolution 22-05 – Appointment to Social Services Board

Supervisor Moskalski made a motion to approve Resolution 22-05 reappointing Supervisor Garber as the Board representative on the Social Services Board for a one-year term ending December 31, 2022. Supervisor Greenwood seconded. The Chairman called for discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-05
BOARD APPOINTMENT/REAPPOINTMENT TO THE
KING WILLIAM COUNTY SOCIAL SERVICES BOARD**

WHEREAS, C. Stewart Garber, Jr.’s term as Board of Supervisors Representative on the King William County Social Services Board expires December 31, 2021; and

WHEREAS, the Board of Supervisors now desires to make an appointment or reappointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that C. Stewart Garber, Jr. be reappointed as the Board of Supervisors Representative on the King William County Social Services Board for a one-year term ending December 31, 2022.

DONE this 10th day of January, 2022.

4.f.vi. Resolution 22-06 – Appointment to Virginia Career Works (Bay Consortium) Chief Elected Officials Consortium

Mr. Ashcraft noted that the Board had appointed the previous County Administrator and an alternate of her choosing in 2020. Since this person is no longer employed by the County, and since the Bay Consortium prefers the County’s representative be an elected official, this appointment needs to be made. Supervisor Moskalski suggested Chairman Moren would be a good fit because the Consortium meets during the day and he may have wider availability. Chairman Moren said he would serve if the other Board members felt this was a good fit for him. The consensus of the Board was that it was. Mr. Ashcraft said he would provide contact information to Chairman Moren.

Supervisor Moskalski made a motion to approve Resolution 22-06 appointing Chairman Moren as the Board representative on the Virginia Career Works (Bay Consortium) Chief

Elected Officials Consortium for a one-year term ending December 31, 2022. Vice Chair Hodges seconded. The Chairman called for discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-06
BOARD APPOINTMENT TO THE
VIRGINIA CAREER WORKS (BAY CONSORTIUM)
CHIEF ELECTED OFFICIALS CONSORTIUM**

WHEREAS, the Board of Supervisors appointed Bobbie Tassinari, County Administrator, and a designee of her choosing as alternates to the Bay Consortium Local Elected Officials Consortium via Resolution 20-06 on January 27, 2020; and

WHEREAS, those designated via Resolution 20-06 are no longer employed by King William County; and

WHEREAS, the Bay Consortium Local Elected Officials Consortium has stated their preference for a member of the Board of Supervisors to serve in this capacity; and

WHEREAS, the Board of Supervisors now desires to make an appointment to this position;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that Edwin H. Moren, Jr. be appointed as the Board of Supervisors Representative on the Virginia Career Works (Bay Consortium) Local Elected Officials Consortium for a one-year term ending December 31, 2022.

DONE this 10th day of January, 2022.

Agenda Item 5. WORK SESSION MATTERS

5.a. Treasurer’s Office Update

Ms. Bancroft said she talked with the auditor on December 15, 2020 and asked for a delay until February 28, 2022. Notice was provided to the auditor and posted on the County website and front door of the Administration Building as required.

Ms. Bancroft said her office is making progress on the reconciliations but the process is tedious. Chairman Moren asked where she felt she was in the process percentage wise. Ms. Bancroft said they are 60% finished and her goal is to have everything completed by January 31, 2022.

Chairman Moren asked if her staff were healthy. Ms. Bancroft said no. The Treasurer's office was closed for a day and a half due to staff illnesses. One person was able to come back for ½ day and she now has two staff members out sick.

Supervisor Greenwood said he thinks people have forgotten their personal property taxes are due on January 15th. Ms. Bancroft said they've had a good turnout beforehand of people paying their personal property taxes. Her office is handling all payments and they are no longer using a third-party dropbox. People can pay their taxes online, at the Treasurer's office, by mail, by phone, and by dropping them in the designated box at the front doors of the County Administration Building. They can also pay at C&F Bank, Essex Bank, and Atlantic Union Bank. She said there are not a lot of tax payments still outstanding – only about 30% have not yet paid. She also said that because the 15th falls on a Saturday, people have until Monday to pay. However, Monday is a state holiday and the offices are closed so they actually have until Tuesday, January 18th, to pay without incurring a late fee.

Vice Chair Hodges said his check hasn't cleared. Ms. Bancroft said it's possible that it's still in the mail and noted that some postal items are taking a long time to get to their destination.

Supervisor Moskalski asked about progress with the Edmunds software product. Ms. Bancroft said she likes it and finds it user-friendly for the purposes she uses – mainly reporting. However, her Deputies are having problems with the day-to-day entry. She said the Commissioner of Revenue's office does not like it either.

Supervisor Moskalski asked if they had experienced any improvement in response times. Ms. Bancroft said they have seen some improvement. She said they found about 1,000 accounts from 2018 which Edmunds missed but they have since fixed the problem.

Ms. Bancroft said her Deputies are amazing and have been doing an outstanding job.

5.b. Financial Overview and Capital Needs – Natasha Joranlien, Director of Financial Services (postponed due to illness)

5.c. Fire & EMS Department Update – Stacy Reaves, Fire Chief

Chief Reaves said COVID numbers have doubled in the past week and today the Governor declared a State of Emergency for hospitals.

The new recruits began January 4th and the EMT class began today. Administration orientation has been rescheduled.

The department continues to work on procedures and tactical guidelines. Chief Reaves said call volume has been increasing. ESO reporting is now live for all stations and ESO scheduling is live for KWFEMS. The remaining modules will be implemented over the next several weeks. West Point and Mangohick have gone live and any kinks they experienced have been quickly corrected.

Chairman Moren asked if they can see Station Two's numbers. Chief Reaves said they can pull reports and monitor for discrepancies. They can also now build historical data which they've not had in the past.

The SAFER grant has reopened and the Department is seeking the Board's approval on moving forward to apply again. Supervisor Moskalski said yes, they should apply again for the remaining six positions. Supervisor Garber asked if the six positions would be filled even if we did not get the SAFER grant. Chief Reaves said a development plan would have to be implemented to fill them in a stepped process. Supervisor Garber asked when the grant will sunset. Chief Reaves said it was up to the federal government. The current grant period is open now and closes February 14th. They don't get advance notice and don't know until it's announced.

Vice Chair Hodges confirmed this is not an additional six positions but the same that were requested before in the last grant. Chief Reaves said yes. Thirteen positions were included in the last grant which was not won. Seven of those positions have been filled with recruits using funds from ARPA. They would like to apply for the SAFER grant again for the remaining six positions.

Chairman Moren asked if the latest census information changes any plans for the department. Chief Reaves said the original plan in asking for thirteen positions was to catch up and put the department a little ahead. They factored the County's potential growth into their request. This would give the department time to continue developing a long-range plan.

Vice Chair Hodges asked about coverage in the center of the County. Chief Reaves said their thought process is to have a fully staffed unit staged somewhere to decrease service times to the center of the County. They can look at call severity ranges and distance and put a unit where response times can be cut down. The statistical data they'll be able to get through ESO will allow them to have the information they need to make these decisions.

Vice Chair Hodges asked about the difficulty due to equipment needs. Chief Reaves said the third ambulance will be here soon and they have two engines out of the firehouses. They'll have the capacity to run three calls at the same time without having to call for outside help. Vice Chair Hodges asked the age of the current ambulances. Chief Reaves said they have a 2019 and a 2018.

Chief Reaves said the current staffing gives the department a solid foundation to stop being reactive and be able to plan and set goals for the future.

Supervisor Garber asked if they were using the same outside group to apply for the SAFER grant since they pretty much guaranteed we'd get it and we didn't. Chief Reaves said yes. The reason the County did not receive the SAFER and AFG grants in the past was because our application was rejected before it was ever looked at. As part of the process, the grant awarders look at call rate. Because we are a small County, our application was thrown out for this reason alone before ever being considered. The awarders have rectified this by

putting the call rate factor to the very end of the determination process. This will enable the County's applications to be considered on their merit and need and not summarily dismissed due to the size of the County. The County will be submitting the same grant as last year because the grants require using the figures from 2020.

Chairman Moren asked if they had looked at successful grants submitted by similar communities. Chief Reaves said they spoke with New Kent and Hanover. He said it was impossible to measure the quality of the grant submitted because it was never even looked at so no feedback was given.

Supervisor Garber asked if the brush truck being applied for under the AFG Grant would be an additional vehicle. Chief Reaves said no, it would replace the old one. The new one will have a tank, pump, and other capabilities the current one does not have.

A regional AFG grant has been applied for to replace the compressor at Station One. King William and West Point have applied for a regional grant for the replacement of all the SCBA for both departments. Applying for a regional grant greatly increases the likelihood of being awarded a grant. The County's SCBA equipment is in worse shape than West Point's but they are right behind us in terms of age. King William currently has fourth generation equipment and the FDA says not to use past the third generation. West Point has had better procurement along the years which is why their equipment is slightly better.

Supervisor Garber said a lot of the equipment expires this year and asked if it could be used if we don't get the grant. Chief Reaves said no because parts for the equipment are no longer available plus it increases the County's liability if something were to go wrong.

Vice Chair Hodges asked why Mangohick didn't participate in the regional grant as well. Chief Reaves said they replaced their SCBA last year.

Supervisor Garber asked if someone was aware that all this equipment would sunset at the same time. Chief Reaves said yes, it was discussed during budget time last year and was put off due to budget constraints. Supervisor Garber asked if there was enough equipment for the new hires. Chief Reaves said yes. The equipment is for seat positions, not per person.

Chairman Moren asked if there will be supply problems in getting the equipment. Chief Reaves said the equipment is built out after it's ordered. The last update he'd heard was that it is taking about a year to get supplies after it's ordered. He said if they'd known this they would have pushed harder during last year's budget discussions but he doesn't see where they would have found the funds in the budget.

Vice Chair Hodges asked when we'd know about the grant award. Chief Reaves said August but we will need to purchase it before then.

Chairman Moren said the second tranche of ARPA funds were possibly coming in July and urged Chief Reaves to have a Plan B as soon as possible.

Supervisor Garber asked if it were an all or nothing grant with West Point. Chief Reaves said yes, it's a regional grant so they'd either get it for both entities or none.

Vice Chair Hodges asked if West Point's compressor was in good shape. Chief Reaves said yes and the County can use it if they have to. He said the County's compressor does not have a gas monitor which is now a requirement on all new equipment. They can stockpile tanks by filling them at West Point or Mangohick.

Chief Reaves said the third ambulance is out of service permanently but is being kept on the insurance in case they need to move it. The plan is to sell it. The final inspection of the new ambulance is January 13-14 in Pennsylvania. The engine build is on schedule and should be delivered sometime in June.

The department has received feedback on the EOP workshop and is going through it.

Chief Jones retired in December but continues to work part-time. He is heading up the development of a Citizens Emergency Response Team (CERT) for the County. This will be a great resource for the County. One meeting has taken place but the second was cancelled due to illness.

Supervisor Greenwood said a citizen asked him why they received a bill from the Board of Supervisors for an ambulance call. Chief Reaves said the service is billed if users don't have insurance and that anyone struggling to pay a bill should contact him. This is done through a third-party service which is why the bill says it comes from the Board of Supervisors. Chairman Moren said users with health insurance should turn the bill in to their insurance company. He asked if the volunteer agencies also bill users. Chief Reaves said yes. Vice Chair Hodges asked if it was passive billing. Chief Reaves said yes, it was soft billing. He said it is better to hire a third party company to do the billing because they align the rates with Medicare/Medicaid. The volunteer agencies also use third party billing.

5.d. Motorola Radio Update – Travis Wolfe, Systems Engineer

Mr. Wolfe said he has recently gone back on the project as Project Manager. Six of the seven towers are complete. Only the VSP tower continues to remain outstanding due to delays in getting the State Attorney General to sign the County's lease agreement. This caused the project to be pushed back from 2021 to going live in June 2022 because the opportunity to perform the necessary foliage test was missed. The foliage test must be complete before Motorola will turn the system over.

Chairman Moren asked what would happen if you don't pass the foliage test. Mr. Wolfe said it is not a pass/fail type of test but more of a percentage. They must have close to 90% transmission success with full foliage.

Regarding the County's contract for shared services with Hanover County, Mr. Wolfe said he had discussions with the Director of Emergency Management at Hanover County who has since retired. He will meet with them again and any changes to the current contract

would have to be voted on by both County's Board of Supervisors. He suggested negating or expiring the current contract and having both County Administrators approve a new one to be taken to both Boards of Supervisors.

Supervisor Garber asked if we would no longer need Hanover. Mr. Wolfe said no, we use their core plus two towers in Hanover. He tentatively estimates a drop in the contract price with Hanover of \$112,046 in the first year which would become a drop of \$187,642 in years 2-5. Currently we are paying \$362,642/year which Mr. Wolfe estimates could fall to \$250,000 in year one and \$175,000 in year two. Mr. Wolfe reiterated these are tentative figures which have not been agreed to by either County.

Chairman Moren asked how much having our own core would cost. Mr. Wolfe said \$8-10 million.

Supervisor Garber asked if we have an agreement with West Point. Mr. Wolfe said yes, he will get more information about it to the Board.

Vice Chair Hodges asked if we had any satellite for news or other communications at the County Administration Building since it is a proposed backup EOC site. Mr. Wolfe said not yet, they are working on it.

5.e. Broadband Update – Steve Hudgins, Deputy County Administrator

Mr. Hudgins said County staff, All Points Broadband (APB), and the Department of Housing and Community Development (DHCD) have a meeting scheduled on January 24th for contract negotiation and to kick-off the project. APB and the County will enter into a Grant Administration Agreement stating the project will be built as described in the grant application. The County and DHCD will enter into a separate grant agreement which will make the VATI grant funding available. Once the DHCD agreement is in place, APB can begin low level design and other preconstruction activities. Four months after the DHCD agreement is in place, citizens will see what the construction activity will look like. Seven months after the DHCD agreement is in place, the first customers will be eligible to be installed. Approximately 18 months after the DHCD agreement is in place, the County's broadband network should be substantially complete.

Mr. Hudgins displayed a map of the County presented by APB in November. The blue areas on the map represent areas under a separate agreement with Atlantic Broadband, which is now called Breezeline. These areas are not part of the APB buildout. Supervisor Garber asked how many are already being served by Breezeline. Mr. Hudgins said he did not know. Breezeline has up to six years to complete this area under the RDOF grant they received. Mr. Hudgins will contact them to get their projected timeline for those areas and to make sure they are not left behind the APB additions. West Point is not included in the Breezeline or APB projects as they are covered by Cox.

Chairman Moren asked about service to the County Administration building. Mr. Hudgins said it is hard-wired to SEGRA. Station One is covered by Breezeline and the Parks & Rec

building uses their connection. Mr. Wolfe is currently working with Breezeline about providing service for the EOC.

Chairman Moren pointed out the County is only paying 14% of the total project cost of \$17,730,631 due to government funded grants.

Supervisor Greenwood asked if the six year timeline for Breezeline includes Central Garage. Mr. Hudgins said he would double-check the map.

Supervisor Moskalski said he'd like clarification on this as well and said people not in the APB areas will be anxious if they think they'll be left behind waiting for Breezeline.

Chairman Moren said he'd heard it estimated that 50% of people in the covered area will not sign up for service.

5.f. Smart Scale – Sherry Graham, Director of Planning

Ms. Graham provided information on potential Smart Scale projects identified with the assistance of the Middle Peninsula Planning District Commission (MPPDC) and crash history information and recommendations from VDOT. Preapplications have to be submitted by April 1st and staff is seeking guidance from the Board on whether to move forward. Ms. Graham and Mr. Ashcraft have met with West Point regarding these projects as well.

Smart Scale is a prioritization process for funding to transportation projects that generate the greatest benefit. After maintenance and other programs and needs are financed, remaining construction funding goes to SMART SCALE and is distributed according to a funding formula. Localities submit projects to be scored through the SMART SCALE process. Projects are scored according to key factors. After the projects are scored, the Commonwealth Transportation Board (CTB) selects which projects are included in the six-year improvement program. Once the projects are in the program, they are fully funded through construction.

The top five projects identified are:

1) 15th Street intersection in West Point: improvement ideas include access management, traffic signal improvements, and pedestrian accommodations. Vice Chair Hodges said they have to be very careful in considering implications to Walgreens as they are the last pharmacy still operating in the County and we don't want them to leave.

2) Route 30 and Choctaw Ridge to Central Crossing Shopping Center: improvement ideas include modifying/reconfiguring entrances and providing protected turning movements. A VDOT traffic study would have to be completed.

3) Route 360 and Mt. Pleasant Road intersection: improvement ideas include accommodating more capacity/storage/deceleration for turning movements and additional

signage. Supervisor Garber asked if VDOT would have to purchase additional right-of-way land. Ms. Graham said she didn't think so as there is a sufficient amount available.

4) Venter and Walnut Lane intersection: improvement ideas include extending turn lanes, consolidating/relocating/removing driveways for improved access management, and increasing signage for motorist awareness.

5) Route 647, Mill Road intersection with Route 360: improvement ideas include access management, extending turning movement lanes, additional dedicated turning movements, increased signage, and pavement markings along with possible stop signs and/or stop bars. A VDOT traffic study would be required.

Chairman Moren asked if there were more than five projects considered. Ms. Graham said yes, they narrowed it down to the top five.

Supervisor Garber said some of the projects were in the areas where grass cutting complaints were received. He asked how much funding was provided through Smart Scale. Ms. Graham said 100% for 2-3 years.

Supervisor Garber said many of the crashes that occur are caused by speeding. He asked how you get the speed limit reduced in an area. Ms. Graham said a VDOT study is required and they've already told them they'd like the speed limit looked at in some areas. Chairman Moren said he recalled someone trying to get the speed limit reduced from 45 to 35 on Route 360 and asked what became of it. Ms. Graham said she'd look into it. Vice Chair Hodges said there are several cases each month in the courts where people have been recklessly speeding, some going 97 mph. Supervisor Moskalski said VDOT is reluctant to drop speed limits once they've been set. It took New Kent county three years to get the speed limit dropped. Supervisor Garber said lowering the limit could save lives.

Chairman Moren asked which department takes the lead on this. Ms. Graham said Planning & Zoning with assistance from the MPPDC and VDOT. The Board's consensus was to proceed in the Smart Scale application process with these five projects.

Vice Chair Hodges asked what sort of information is on the preapplication. Ms. Graham said basically the same information as was provided to the Board in this meeting agenda packet. They also will get assistance with mapping from the MPPDC and VDOT.

5.g. VACo 2022 Legislative Program and Priorities – Percy C. Ashcraft, County Administrator

Mr. Ashcraft said the Virginia Association of Counties (VACo) had released their Legislative Program and Priorities for 2022. He highlighted some of the new laws which took effect January 1st including: minimum wage raised to \$11/hr. which effected seven part-time County employees; an increase in the minimum insurance coverage requirement; protection against surprise billing with health insurance companies; and moving all municipal elections to November beginning in 2022.

Mr. Ashcraft said he'd like to get our Legislators here to create a legislative program for the County in the Fall of 2022. He wants to create relationships between the County and legislators and other groups. VACo is holding a legislative Local Government Day on February 3rd and Mr. Ashcraft asked the Board members to let him know if they were interested in attending. He plans to go along with some staff members.

Supervisor Moskalski said he thinks VACo has covered all the big issues. He said we are in a season of change and he believes the biggest flashpoint is going to be the surplus.

Mr. Ashcraft said there have been some challenges to the redistricting maps which may cause changes to the County.

Chairman Moren asked if we could anticipate any major changes in Senator Norment or Delegate Hodges' strategies. Supervisor Moskalski said both know West Point very well. Delegate Hodges has focused on coastal issues including flooding. He said the County may benefit from having a seasoned legislator covering the entire county unless the Supreme Court changes the maps. For now, it looks like it will stay the same at least until the next election.

Chairman Moren asked Mr. Ashcraft to put together a package of information about the County to give to Delegate Hodges.

Agenda Item 6. BOARD OF SUPERVISORS' REQUESTS

Chairman Moskalski said he looks forward to getting into the budget.

Supervisor Garber had nothing to add.

Supervisor Greenwood said he'd like to have VDOT come to the meetings more often. Mr. Ashcraft said Mr. McKnight with VDOT is scheduled to come to the February or March meeting and will come at least once per quarter. Chairman Moren noted he met Mr. McKnight at the Route 360/30 intersection and they will be evaluating why the traffic lights don't line up with the lanes.

Vice Chair Hodges said COVID has ramped up and we are under another State of Emergency. He said his sister is still in the hospital but improving. He said people don't realize the damage COVID does to their heart and lungs and urged people to get vaccinated. He also asked people not to speed – slow down and be safe. Protect yourself.

Chairman Moren asked if the State of Emergency effects the County in any way. Mr. Ashcraft said there were no new guidelines given other than for hospitals. Chairman Moren said he'd like an update on the Sweet Sue solar facility. Ms. Graham said they have not submitted a site plan yet. Mr. Ashcraft said he had heard from them today with issues and he will reach back out to them. Supervisor Garber said he thought they were looking to start early in the second quarter of 2022.

Agenda Item 7. CLOSED MEETING

7.a. Motion to Convene Closed Meeting

Vice Chair Hodges made a motion to convene in Closed Meeting in accordance with Section 2.2-3711 (A)(1) of the Code of Virginia to consider a personnel matter involving the appointment of individuals to Boards and Commissions and the resignation of a specific public employee. Supervisor Greenwood seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

7.b. Certification of Closed Meeting

Having completed the Closed Meeting, Chairman Moren called the meeting into Open Session.

Vice Chair Hodges moved for the adoption of Standing Resolution 1 (SR-1) in accordance with Section 2.2-3712 (D) of the Code of Virginia, 1950, as amended; the motion was seconded by Supervisor Garber. The chairman called for any discussion. The members were polled:

Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**STANDING RESOLUTION – 1 (SR-1)
A RESOLUTION TO CERTIFY COMPLIANCE WITH THE FREEDOM OF INFORMATION
ACT REGARDING MEETING IN CLOSED MEETING**

WHEREAS, the King William County Board of Supervisors has convened a closed meeting on this date pursuant to an affirmative recorded vote, and in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 (D) of the Code of Virginia requires a certification by the King William County Board of Supervisors that such closed meeting was conducted in conformity with Virginia law,

NOW, THEREFORE, BE IT RESOLVED that the King William County Board of Supervisors on this 10th day of January, 2022, hereby certifies that, to the best of each member's knowledge:

1. Only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were heard, discussed, or considered in the closed meeting to which this certification resolution applies, by the King William County Board of Supervisors.
2. Only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the King William County Board of Supervisors.

DONE this the 10th day of January, 2022.

7.c. Action on Closed Meeting (if necessary)

No action was taken as a result of the Closed Meeting.

Agenda Item 8. APPOINTMENTS

8.a. Resolution 22-07 – Appointments to the King William County Redistricting Advisory Committee

Supervisor Moskalski made a motion to approve Resolution 22-07R appointing Rev. William Palmer (District 1), Mr. Eugene L. Campbell, Jr. (District 2), Mr. Steve Adams (District 3), and Mrs. Jeanette Wagner (District 5) to the King William County Redistricting Advisory Committee for a term which shall end at the adoption of the new election district map and leaving vacant the position for a member of District 4 until such time as one has been found. Supervisor Garber seconded the motion. The Chairman called for any discussion. The members were polled:

Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

**RESOLUTION 22-07R
APPOINTMENTS TO THE KING WILLIAM COUNTY
REDISTRICTING ADVISORY COMMITTEE**

WHEREAS, the Board of Supervisors established a King William County Redistricting Advisory Committee via Resolution 21-80R on October 25, 2021 to advise the Board regarding the required redistricting of the year 2021; and

WHEREAS, the Board of Supervisors now desires to make appointments to the Redistricting Advisory Committee of one citizen from each of the County's five election districts;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of King William County, Virginia that the following individuals are appointed to the Redistricting Advisory Committee for a term which shall end at the adoption of the new election district map.

1st District Rev. William Palmer

2nd District Mr. Eugene L. Campbell, Jr.

3rd District Mr. Steve Adams

4th District **VACANT**

5th District Mrs. Jeanette Wagner

DONE this 10th day of January, 2022.

Agenda Item 7. ADJOURN OR RECESS

Supervisor Garber made a motion to adjourn the meeting; seconded by Vice Chair Hodges. The chairman called for any discussion. The members were polled:

Supervisor, 1st District: William L. Hodges – Vice Chair	Aye
Supervisor, 4th District: C. Stewart Garber, Jr.	Aye
Supervisor, 2nd District: Travis J. Moskalski	Aye
Supervisor, 3rd District: Stephen K. Greenwood	Aye
Supervisor, 5th District: Edwin H. Moren, Jr. – Chairman	Aye

COPY TESTE:

Edwin H. Moren, Jr., Chairman
Board of Supervisors

Christine H. Branch
Deputy Clerk to the Board of Supervisors