



**COUNTY OF KING WILLIAM, VIRGINIA  
DEPARTMENT OF FIRE & EMERGENCY  
MEDICAL SERVICES**

**JOB DESCRIPTION**

<b>Job Title:</b>	<b>Firefighter/EMT (BLS)</b>
<b>Position Class:</b>	Public Safety
<b>Pay Grade:</b>	F2
<b>Exempt Status:</b>	Non-Exempt
<b>Salary Range:</b>	\$15 per hour

**GENERAL DESCRIPTION:**

The Firefighter/EMT-B performs difficult protective service work providing fire suppression and rescue work, in addition to emergency medical care and transportation of the sick and injured under emergency conditions. The Firefighter/EMT-B is responsible for fire suppression, rescue operations, medical emergencies, disasters, and other emergency incidents; protecting life and property through controlling, extinguishing and preventing fires and provides emergency medical services. In emergency situations the Firefighter/EMT-B will performs hazardous tasks requiring strenuous physical exertion for extended periods of time in cramped surroundings, hot and smoky environments with limited visibility and at considerable heights.

In addition to responding to emergencies, the Firefighter/EMT-B is responsible for regularly maintaining firefighting equipment, apparatus, and quarters. Attends and actively participates in fire prevention, public education, and public relations activities. Conducts oneself in a mature, professional, and courteous manner at all times.

This is a part-time, hourly position. Hours worked may not exceed 1,500 per year or 125 per month. Work is performed under the command of a senior officer.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

Knowledge of and ability to provide emergency medical procedures, techniques, drugs, and equipment related to emergency treatment of life-threatening illnesses and injuries as defined by the rules, regulations, and policies set forth by the State Department of Health, Office of Emergency Medical Services, Department Operational Medical Director, and Department of Fire and Rescue Services.

- Ability to maintain certification by the Commonwealth of Virginia as an Emergency Medical Technician- Basic.
- Ability to maintain CPR certification.
- Ability to analyze emergency situations and adopt effective courses of action following accepted practices under emergency conditions.

- Ability to drive and operate fire, rescue, and emergency medical vehicles under emergency conditions.
- Respond to emergency and non-emergency alarm calls to protect lives and property through the prevention and the extinguishments of fires.
- Perform emergency medical care when needed up to level of training.
- Performs extremely strenuous physical fire suppression work while wearing self-contained breathing apparatus (SCBA) and personal protective equipment (PPE), under some of the following conditions; deploy various hose lines and using water appliances; carry, position, climb and work from ladders and other high areas under adverse conditions; remove injured or incapacitated victims from danger and administer medical care as required; use power tools, and other mechanical equipment, to breach doors, walls, roofs, or floors, for various reasons; performs salvage and overhaul operations, operations of excretion equipment and other specialty equipment.
- Performs station equipment responsibilities by completing daily cleaning chores of buildings and grounds, assigned project(s), apparatus checks and other applicable duties as assigned; performs general maintenance work of department facilities.
- Maintains and operates fire and EMS equipment; vehicle system operation and basic maintenance; power tool operation, and basic maintenance.
- Ability to exercise good judgment under stress, flexibility, creativity, and sensitivity in response to changing situations and needs.
- Ability to maintain confidentiality of patient information.
- Ability to work well with others and work as a team member under the supervision of an officer or senior firefighter.
- Ability to effectively deal with the public and establish rapport and interact professionally, sensitively, and patiently with individuals of all ages and abilities.
- Ability to maintain accurate records, both written and computer-generated, and prepare reports.
- Monitors and communicates effectively and coherently over radio channels while initiating and responding to radio communications; exchanges information with Emergency Communication Center Dispatchers and other County Departments.
- Maintains knowledge of new trends and innovations in the fields of fire suppression, emergency medical care, hazardous materials, technical rescue, prevention and education; incorporate new developments as appropriate.
- Performs other special projects and work as assigned by the Fire Chief. Pursue preferred qualifications and career development to enhance knowledge, skills and abilities in relation to responsibilities.
- Ability to read a variety of informational and technical documentation, directions, instructions, and methods and procedures.
- Knowledge of the physical layout of the County including fire hydrants/water source and street locations in the response area of the County's Department of Fire and EMS.
- Ability to achieve and maintain adequate level of fitness to perform essential functions of the job.
- Performs other duties as assigned.

## **MINIMUM EDUCATION, TRAINING AND EXPERIENCE:**

- Any combination of education and experience equivalent to graduation of high school supplemented by required firefighting and emergency medical training.
- Must maintain a valid vehicle operator's license and a good driving record.
- Must be certified and maintain following certifications
  - EMT – Basic
  - CPR
  - EVOCS-3
  - ICS 100, 200, 700, 800
  - VDFP Certified Firefighter II
  - Haz Mat Operations
  - Mayday Operations
  - Basic Pump Operations
- Must meet and maintain all departmental requirements for the position.
- General knowledge of the principles and techniques of emergency care, including diagnosis, proper treatment and automobile extrication and transportation.
- Thorough knowledge of the principles of anatomy, physiology and chemistry in relation to the respiratory and circulatory systems.
- Thorough knowledge of elementary physics, chemistry and mechanics as applied to fire suppression.

## **WORKING CONDITIONS**

Significant exposure to undesirable working conditions such as:

- Airborne Particles
- Extreme Cold (Non-weather)
- Extreme Heat (Non-weather)
- Fumes
- High and Precarious Places
- Humidity
- Moving Mechanical Parts
- Outside Weather
- Poor Ventilation
- Risk of Blood Borne/airborne Pathogens
- Risk of Electrical Shock
- Risk of Radiation
- Self-contained Breathing Apparatus
- Toxic or Caustic Chemicals
- Varying Noise Levels
- Vibration
- Wetness
- Work with Explosives
- Working at Night
- Working While Wearing Heavy Equipment

## **PHYSICAL REQUIREMENTS:**

While performing the duties of this job, the employee is frequently required to sit; stand; walk; use hands to finger, handle, or operate objects, tools, or controls; and reach and stretch with hands and arms with a full range of motion. The employee is required to climb or balance; jump; stoop, kneel, crouch, or crawl; talk and taste or smell. May be required to sit or stand for several hours each day but will also need mobility and ability to stand and walk continuously for long periods of time.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move more than 175 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus. Specific hearing abilities required by the job include the ability to distinguish faint sounds, distance and direction. Must able to wear and preform in self-contained breathing apparatus (SCBA).

All employees in this position are required to pass an annual physical provided by the County.

## **EMPLOYEE UTILIZATION IN ADVERSE WEATHER AND EMERGENCY CONDITIONS**

All King William County employees are subject to assignment of specific positions and tasks during a "Declared Emergency" as support personnel, by the County Administrator. Once assigned, this would be the same as a regular work assignment and all policies and procedures for duty assignments apply.

\*\*Potential candidates will be required to complete drug testing, driving and background checks.

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The foregoing is a general description of job responsibilities and performance expectations and does constitute a contract for employment between the employee and the County of King William, Virginia.