



Application to Serve on a County Board / Commission / Committee

(Please type or print clearly)

Your Name _____

Home Address (including City, Zip) _____

Mailing Address (if different than above) _____

Preferred Phone _____ Mobile Home

Email Address _____

District of Residence 1st District – West Point 2nd District – Courthouse 3rd District - Aylett
 4th District - Manquin 5th District - Mangohick

How long have you lived in King William County? _____

Employer _____ Employer Phone _____

Employer Address (including City, Zip) _____

Education (Diploma / Degree(s)/ Certification(s)/Etc. _____

Education _____
(School(s) Attended)

Civic Activities (include other Boards/Commissions/Committees) _____

Memberships (Fraternal, Business, Church, Social Organizations – include any offices held) _____

Please place a number indicating your top three choices for the Boards / Commissions / Committees on which you would like to serve. At least one choice is required. Descriptions and additional Regional Boards / Commissions / Committees are listed on the next page of this application.

- | | |
|--|---------------------------|
| ___ Board of Zoning Appeals | ___ Planning Commission |
| ___ Economic Development Authority | ___ Recreation Commission |
| ___ Electoral Board | ___ Social Services Board |
| ___ Finance Board | ___ Wetlands Board |
| ___ Historic Preservation & Architectural Review Board | ___ Other _____ |
| ___ Local Board of Building Code Appeals | ___ Other _____ |

Signature _____ Date _____

Return completed applications to deputyclerk@kingwilliamcounty.us or see next page for mailing address.
Thank you for your interest in serving King William County. All applications are kept on file for two (2) years.

King William County Boards / Commissions / Committees

Brief Descriptions – Full duties, rules, etc. are contained in each entity's bylaws.

Board of Zoning Appeals (BZA): Established according to the Code of Virginia Sections 15.2-2308, 15.2-2308.1, and 15.2-2309 and has appellate jurisdiction over applications for variances from the terms of zoning ordinance; over questions regarding district boundaries; from any decision of the zoning administrator; and over any order, requirement, decision, or determination made by any other administrative officers in the administration or enforcement of the zoning ordinance. Members are appointed by the King William County Circuit Court Judge on recommendation by the Board of Supervisors, are required to take oath of office before assuming position and with subsequent reappointments, and must file the appropriate Conflict of Interest form with the Clerk of the Board of Supervisors upon appointment and as required thereafter. Meetings are held on the third Wednesday of every other month. The term of appointment is five years.

Economic Development Authority (EDA): Function is to promote the orderly economic growth of King William without detriment to the County's natural environment and in a manner consistent with the direction provided by the Board of Supervisors in the County's Land Use Plan and Ordinance. Members are appointed by the Board of Supervisors, are required to take oath of office before assuming position and with subsequent reappointments, and must file the appropriate Conflict of Interest form with the Clerk of the Board of Supervisors upon appointment and annually thereafter. Meetings are held on the second Wednesday of each month. The term of appointment is four years.

Electoral Board: Composed of three members appointed by the county Circuit Court judges (§24.2-106 of the Code of Virginia). Duties of the Electoral Board include appointing the General Registrar/Director of Elections to a 4-year term; appointing Officers of Election; overseeing elections; and reporting results to the State Board of Elections. The term of appointment is three years.

Finance Board: Consists of the Chairman of the governing body of the county, the Treasurer of the county, and a citizen of the county of proven integrity and business ability. The citizen member is appointed by the County Circuit Court. The term of the citizen member appointment is four years, but the Circuit Court may remove for cause any such member and appoint another qualified citizen for the unexpired portion of the term.

Historic Preservation & Architectural Review Board (HPARB): Reviews and makes advisory recommendations on all applications for conditional use permits, special exceptions, and variances proposed within a historic preservation district; and may propose the establishment of additional historic preservation districts and revisions to existing historic preservation districts. Appointments are made by the Board of Supervisors, meetings are held as needed, and the term of appointment is five years.

Local Board of Building Code Appeals (LBBCA): In accordance with Section 36-105 of the Code of Virginia and Section 119 of the Virginia Uniform Statewide Building Code (USBC), there shall be established within each local building department a LBBCA. Members are appointed by the Board of Supervisors. Meetings are held as needed and the term of appointment is five years.

Planning Commission: Serves in an advisory capacity to the Board of Supervisors by preparing plans, ordinances, and other documents and carrying out all activities as designated by the Board. The Commission also approves, amends and approves, or disapproves the Comprehensive Plan in accord with the provisions of §15.2- 2225 of the Code of Virginia. Appointments, successors, and vacancies are filled by the Board of Supervisors. Meetings are held on the first Tuesday of each month and the term of appointment is four years.

Recreation Commission: Serves as the advisory body to the Board of Supervisors and liaison between the Recreation Director and the Board of Supervisors in matters affecting recreation policies, programs, personnel, finances, and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long-range, projected recreation program. Meets the first Thursday of each month and the term of appointment is two years for new members and three years for members serving their second or subsequent term.

Social Services Board: Interests itself in all matters pertaining to the social welfare of the citizens of King William County and directs the activities of the Director of Social Services. Members are appointed by the Board of Supervisors and must be county residents. Meetings are held on the third Monday of each month. Term of appointment is four years with a maximum of two consecutive terms.

Wetlands Board: Preserves and prevents the despoliation and destruction of wetlands within its jurisdiction while accommodating necessary economic development in a manner consistent with wetlands preservation. Members are appointed by the Board of Supervisors for five-year terms and according to §28.2-1303 of the Code of Virginia. Meetings are held as needed and all hearings are advertised in advance.

Regional Boards / Commissions / Committees

- Bay Aging
- Bay Consortium Workforce Development Board
- Community Colleges – Rappahannock Community College
- Middle Peninsula Northern Neck Community Services Board
- Middle Peninsula Planning District Commission
- Middle Peninsula Regional Airport Authority
- Pamunkey Regional Library Board
- Peninsulas Emergency Medical Services Council, Inc.
- Quin Rivers Agency for Community Action
- Retired Senior Volunteer Program (RSVP)
- Farm Service Agency
- Three Rivers Soil & Water Conservation District (SWCD) Board
- Tidewater Resource Conservation & Development Council
- Tri-River Alcohol Safety Action Program (ASAP)
- Virginia Peninsulas Public Service Authority (VPPSA)

Return completed applications by email to deputyclerk@kingwilliamcounty.us or via US Mail to:
Attn: Deputy Clerk, King William County, 180 Horse Landing Road, #4, King William, VA 23086